



**GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**April 24, 2017  
6:30 p.m.**

**AGENDA**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. President's Welcome**
- 4. Roll Call**

Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Mr. Kohn \_\_\_\_\_

- 5. Commendations**

**National Merit Finalists:** Two Granville High School students are being honored for advancing to National Merit Finalist standing.

**Honorees:** Max Budd and Forrest Lee

**Artwork Recognition:** GHS Senior Madison Koester is being recognized for her artwork, entitled "Charlie", which was selected to represent District 71 and will be on display in the Statehouse for one year representing Granville Schools.

**GMS Science Olympiad Team:** The Granville Middle School Science Olympiad Team is being recognized for placing 3<sup>rd</sup> in Central Ohio and qualifying for the state competition.

**Honorees:** Nicholas Eastham, Dylan Gibson, Olivia Liberti and Eleanor Hedges-Duroy are representing the 14-member team, along with Coach Josh Grischow.

**OASSA Cheerleading State Competition:** Granville High School Competition Cheerleading Team members are being honored as State Division II champions for the first time in the 25-year history of this competition. They also placed fifth at the National High School Cheerleading Championship in Orlando.

**Honorees:** Grace Petryk, Melissa Murphy, Ava Kunar, Rachael Shomaker, Emma Naille, Riley Vrandenburg, Georgia Bain, Peyton Wells, Emily Stachler, Brooke Fuller, Jameson Torrence, Abigail Burkholder, Marie Law and Ellie Cubbison.; Coaches Julie Hardesty and Rommey Stiteler.

**GFOA Award:** James Nicholson, from GFOA, will be presenting the Granville Exempted Village School District with this award for Excellence in Financial Reporting.

**District Partners:** Leaders from several community groups are being recognized for their service to our students.

**Honorees:**

Granville PTO President Jenn Silverman  
Granville Athletic Boosters President Fred Wolf  
Granville Music Boosters Representatives Brad Betts and Don Charlton  
Granville Education Foundation President Wendy Bittel  
Granville Kiwanis President Don Lewis  
Rotary Club of Granville President-Elect Andy Wildman  
Granville Community Foundation Board Vice-President Anne Weinberg  
Licking County Foundation Program Officer Amy Dell and Vice Chairman Eschol Curl  
Granville Police Chief Bill Caskey  
Granville Fire Department Chief Casey Curtis  
PACE (Parents for Academic Challenge & Enrichment) Representative Karla Shockley  
GAPS (Granville Advocacy Partners for Students) Representative Kelli Biehle

**6. Staff Reports**

- C-Tec Update – Joyce Malaney
- One to One – Glenn Welker
- Five Year Forecast – Mike Sobul
- Substance Use Prevention Policy – Jeff Brown

**7. Board Reports**

Russ Ginise                                      Economic Sustainability

**8. Public Comments**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

See Board Policy No. 0169.1 – Public Participation at Board Meetings

**9. Action Agenda**

**9.01 Appointment of Village Planning Commission Representative**

*Recommended by Superintendent:*

Motion:              Appointment of Jeremy Young as ex-officio representative for Granville Schools to the Granville Village Planning Commission.

Dr. Cornman \_\_\_\_\_ Ms. Deeds \_\_\_\_\_ Mr. Ginise \_\_\_\_\_ Mr. Miller \_\_\_\_\_ Mr. Kohn \_\_\_\_\_

## **9.02 Appointment of Granville Community Foundation Representative**

*Recommended by Superintendent:*

Motion: Appointment of Olivia Aguilar as representative for Granville Schools to the Granville Community Foundation.

Dr. Cornman\_\_\_\_\_Ms. Deeds \_\_\_\_\_Mr. Ginise \_\_\_\_\_Mr. Miller\_\_\_\_\_ Mr. Kohn\_\_\_\_\_

## **9.03 LACA Service Level Agreement for 2017-2018**

*Recommended by Superintendent:*

Motion: Approve the service level agreement between Licking Area Computer Association and Granville Exempted Village School District for the period of July 1, 2017 to June 30, 2018.

Dr. Cornman\_\_\_\_\_Ms. Deeds \_\_\_\_\_Mr. Ginise \_\_\_\_\_Mr. Miller\_\_\_\_\_ Mr. Kohn\_\_\_\_\_

## **9.04 Overnight Trips**

*Recommended by Superintendent:*

Motion: Approval of the following overnight student trips:

- Barbara Blatter to take 1 GMS student to Nashville, TN for the National FCCLA Conference. They will leave July 3, 2017 and return July 7, 2017.

Dr. Cornman\_\_\_\_\_Ms. Deeds \_\_\_\_\_Mr. Ginise \_\_\_\_\_Mr. Miller\_\_\_\_\_ Mr. Kohn\_\_\_\_\_

## **9.05 MMSW Grant**

*Recommended by Superintendent:*

Motion: Approval of a MMSW Grant in the amount of \$4,000 for Project Based Learning (PBL) training at Granville Middle School.

Dr. Cornman\_\_\_\_\_Ms. Deeds \_\_\_\_\_Mr. Ginise \_\_\_\_\_Mr. Miller\_\_\_\_\_ Mr. Kohn\_\_\_\_\_

## **9.06 Approval of Contract for GIS Roof**

*Recommended by Superintendent:*

Motion: Approval to contract with Garland/DBS, Inc. in the amount of \$572,138.00 for Granville Intermediate School roof replacement.

Dr. Cornman\_\_\_\_\_Ms. Deeds \_\_\_\_\_Mr. Ginise \_\_\_\_\_Mr. Miller\_\_\_\_\_ Mr. Kohn\_\_\_\_\_

## **10. Consent Agenda**

### **10.01 Approval of Routine Business by Consent**

*The Superintendent recommends the acceptance of the following consent items.*

#### **A. Adoption of Minutes:**

Adopt the minutes of the regular Board of Education meeting held on March 20, 2017, Board Work Session held on April 13, 2017, and the Special Board Meeting held on April 18, 2017. **(Attachments)**

#### **B. Acceptance of Donations/Gifts:**

- A donation of \$503.05 from The Class of 1955 to Mr. Wenning to purchase materials for a new sign for the front of the school.
- A donation of \$500.00 from State Farm Insurance to the Granville Music Program.
- A donation of 100 bags from Hugh Price, HER Realtors, to be used by students to hold literature at the GHS College Fair.
- A donation of a saxophone, coronet, clarinet and music stand valued at \$305.00 for the Granville Music Department from Alan Jankowski.
- A donation of \$200.00 from Gibraltar Construction for GIS Archery.
- A donation of \$150.00 from St. Francis DeSales Church for GHS Jazz and Steel Band.
- An anonymous donation of \$150.00 to GHS Jazz Band.
- A grant in the amount of \$2,277.32 from the Granville Community Foundation for the GHS Film Club.

#### **C. Employment:**

##### **1. Non-renewal of non-teaching supplemental contracts for 2017-2018 school year**

*Superintendent recommends the non-renewals of the following supplemental contracts for the 2017-2018 school year:*

- Group I, II, III, IV, I, VI, VII, VIII

##### **2. Non-renewal of Certified Contracts for 2017-2018 school year**

*Superintendent recommends the non-renewals of the following certified contracts for the 2017-2018 school year:*

- Victoria Capper, GIS Orchestra Instructor (.30).
- Kelly Tsakanikas, GES Kindergarten Teacher.

### **3. Substitute Nurse for the 2016-2017 School Year**

*Superintendent recommends employment of the following substitute nurse position(s) pending verification of all licensure requirements and BCII/FBI criminal records check.*

- Silvana Varrasso, retroactive to March 19, 2017.

### **4. Substitute Contracts for 2016-2017**

*Superintendent recommends employment of the following substitute contract(s) pending verification of all licensure requirements and BCII/FBI criminal records checks.*

- Alexis Mitchell, retroactive to March 19, 2017.
- Kim Lutz, retroactive to March 21, 2017.
- Danielle Madden, retroactive to March 29, 2017
- Scott Wray, retroactive to March 29, 2017
- Teresa Schwenk, retroactive to March 29, 2017.
- Trisha Zalis, retroactive to March 29, 2017.
- Courtney Butler, retroactive to April 10, 2017.
- Josh Stephens, retroactive to April 12, 2017.
- Joseph Carver
- Aimee Barcus
- Aaron Opachick

### **5. Home Instructors for the 2016-2017 School Year**

*Superintendent recommends employment of the following home instructor position(s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.*

- Amy Newsome, retroactive to March 22, 2017.

### **6. Extended Time Contracts for 2017-2018 School Year**

- Sally Gummere, GHS Librarian, 5 days.
- Brandi Cooper, GHS School Counselor, 17 days.
- Cody Masters, GHS School Counselor, 17 days.
- TBD, GHS School Counselor, 17 days.
- Sarah Closson, GES Librarian, 5 days.

- Lori Fender, GES Instructional Coach, 5 days.
- Letitia Abram, GIS Librarian, 5 days.
- TBD, GIS Instructional Coach, 5 days.
- Dustin Grime, GMS Dean of Students, 5 days
- Erica Mackley, GMS Librarian, 5 days
- Misti Postle, GMS School Counselor, 10 days.
- Emily Browder, Speech/Language Pathologist, up to 5 days.
- Steffie Peters, Speech/Language Pathologist, up to 5 days.
- Holly Wheeler, Occupational Therapist, up to 10 days.
- Tara Parsley, Physical Therapist, up to 10 days.
- Melissa Schmidgall, School Psychologist, up to 10 days
- Mariah Koons, School Psychologist, up to 10 days.
- Gina Burdick, School District Nurse, up to 4 days.
- Tim Stanton, Theater Manager, up to 60 additional hours for the summer of 2016-2017.
- Tim Stanton, Theater Manager, up to 350 additional hours.

## 7. Resignation

*Superintendent recommends with appreciation of service, approval of the following resignation:*

- Lisa Rogers, GIS Instructional Coach, effective the end of the 2016-2017 school year.
- Ralph Hicks, GMS Physical Education Teacher, effective the end of the 2016-2017 school year.

## 7. Retirement

*Superintendent recommends with appreciation of service, approval of the following retirement:*

- Denise Mack, GIS Fifth Grade Teacher, effective June 1, 2017.

## 8. Leaves of Absence

*Superintendent submits:*

- Jennifer Riley, GIS Teacher, unpaid days retroactive to February 28 (half day) and March 1, 2017.
- Sue Zeanah, GMS Physical Education Teacher, unpaid days May 1, 2017 (.50) and May 2, 2017.
- Nancy Nesbitt, GIS Intervention Specialist, intermittent leave of absence beginning April 6, 2017 through April 5, 2018.
- Jennifer Newell, GHS Biology Teacher, unpaid day May 19, 2017.
- Jill Merry, GES Technology Aide, intermittent leave of absence beginning April 4, 2017 through April 3, 2018.

Dr. Cornman\_\_\_\_\_Ms. Deeds \_\_\_\_\_Mr. Ginise \_\_\_\_\_Mr. Miller\_\_\_\_\_ Mr. Kohn\_\_\_\_\_

**End of Consent Agenda**

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**11. Finances**

**11.01 Financial Statements**

*Treasurer recommends:*

**Motion:** Approval of the March, 2017 financial report. **(Attachment)**

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Mr. Kohn\_\_\_\_

**11.02 Adoption of Five Year Forecast**

*Treasurer recommends:*

**Motion:** Approval of the Five Year Forecast. (Attachment)

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Mr. Kohn\_\_\_\_

**12. Adjournment**

**Motion:** To adjourn.

Dr. Cornman\_\_\_\_Ms. Deeds \_\_\_\_Mr. Ginise \_\_\_\_Mr. Miller\_\_\_\_ Mr. Kohn\_\_\_\_

## **Public Participation at Board Meetings**

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every regular meeting of the Board and shall publish rules to govern such participation in Board meetings. The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the agenda.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to approximately three (3) minutes duration.
- E. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- F. Tape or video recordings are permitted, providing the person operating the recorder has received approval from the Superintendent prior to the Board meeting and agrees to the placement of the equipment and to abide by the following conditions: 1) no obstructions are created between the Board and the audience; 2) no interviews are conducted in the meeting room while the Board is in session; 3) no commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- G. The presiding officer may 1) interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant; 2) request any individual to leave the meeting when that person does not observe reasonable decorum; 3) request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; 4) call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
- H. The portion of the meeting during which the participation of the public is invited shall be limited to approximately thirty (30) minutes at the beginning of the meeting early in the agenda.

From Granville Exempted Village Schools ByLaws and Policies No. 0169.1





## **GRANVILLE EXEMPTED VILLAGE SD**

### **Monthly Financial Report**

*For the F.Y. 2017 Month Ending: March  
4/18/2017*



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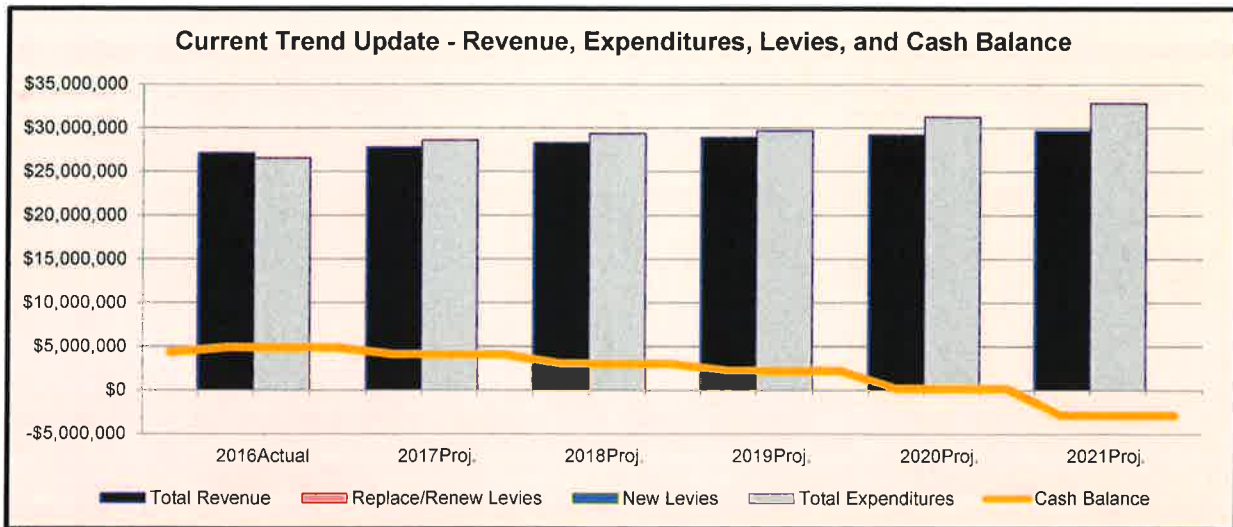
## Overview

### Page

- 4 Overall finances have weakened modestly from October due to frontloading of costs in the new labor agreement
- 5 Revenues are up 2.7 percent from last year.
- 6 Expenditures are up 7.9 percent from last year.
- 7 Revenues are slightly above projections through March.
- 8 Expenditures are also slightly ahead of budget through March.
- 9 Monthly cash flow remains above district guidelines in all but one month.
- 10 The district has \$15.7 million in cash across all funds at the end of January.
- 11 The real estate settlement was slightly higher than had been anticipated.



## Updated Forecast Trend For The Month of March, F.Y. 2017



Projected Revenue Surplus/(Shortfall) by Year					
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Revenue Surplus/ (Shortfall)	(\$808,900)	(\$1,040,126)	(\$799,055)	(\$2,032,099)	(\$3,171,510)

Forecast Updated Trend			
Compared to Updated Trend Forecast as of 4/18/2017			
Variance between Prior and Current Forecast:	2017	2018	2019
Current Forecast Revenue Trend OVER/UNDER Prior	0.72%	0.73%	1.32%
Current Forecast Expenditure Trend OVER/UNDER Prior	0.90%	2.41%	0.49%
Cumulative Variance \$\$\$ Impact on Ending Cash Balance	(\$57,654)	(\$544,091)	(\$311,927)

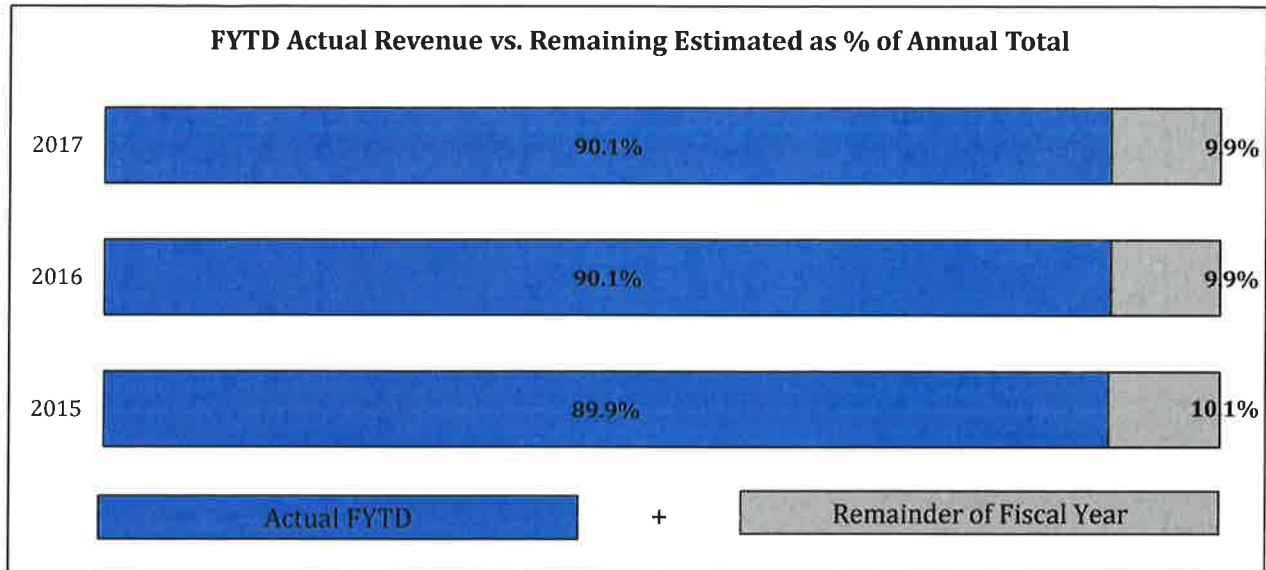
What are the current forecast trends?

The forecast is moderately weaker relative to the October forecast. The recently approved labor agreement trades off some higher costs in the first couple years of the forecast for longer-term health care cost controls.



## Fiscal Year To Date -- Year-Over-Year Revenue Comparison

Analysis of actual revenue for the fiscal year period July - March.



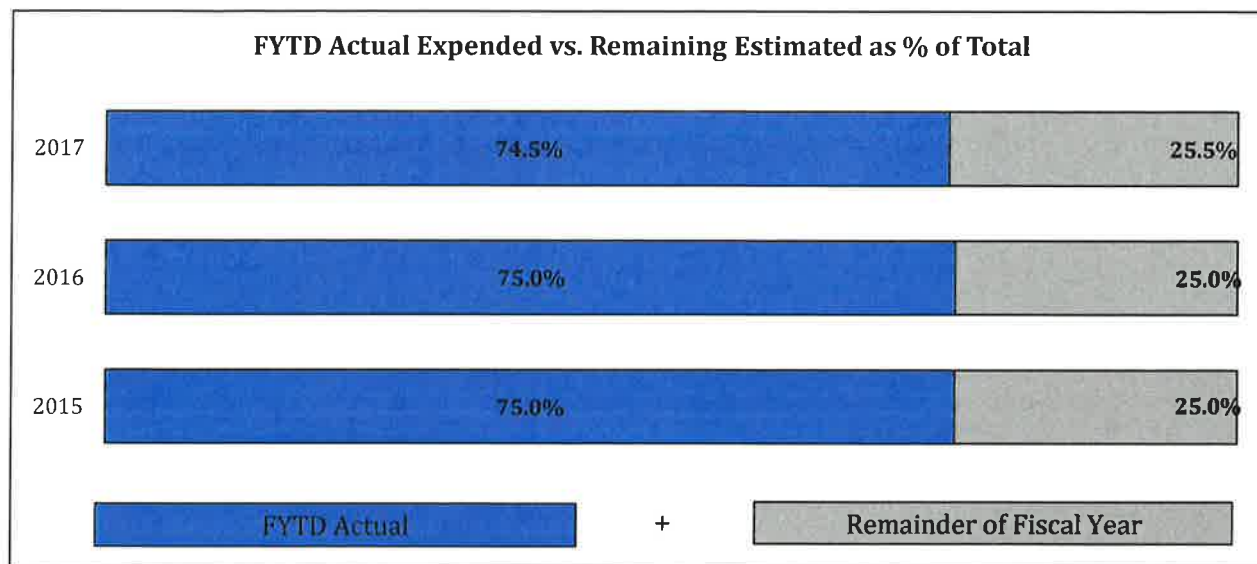
Percent of Annual Total		Actual Fiscal Year To Date Revenue, July - March			F.Y. 2017	
		2015 FYTD	2016 FYTD	2017 FYTD	YOY Change	
63.3%	Real Estate Taxes	16,760,489	17,218,967	17,614,676	\$ 395,709	2.3%
0.0%	Public Utility PP Taxes	814,609	950,548	1,137,348	\$ 186,800	19.7%
0.0%	Income Tax	-	-	-	\$ -	0.0%
23.3%	State Aid (Formula + Rest)	4,842,577	4,865,589	4,880,454	\$ 14,865	0.3%
7.3%	State Tax Reimb.	999,256	1,001,933	1,004,612	\$ 2,679	0.3%
2.0%	Other Revenue	465,176	395,706	461,720	\$ 66,015	16.7%
0.0%	Other Sources	110,979	21,818	4,576	\$ (17,241)	-79.0%
100%	<b>Total Revenue</b>	<b>23,993,086</b>	<b>24,454,561</b>	<b>25,103,387</b>	<b>\$ 648,826</b>	<b>2.7%</b>
		<b>Total YOY Percentage Change</b>			<b>2.7%</b>	

How does fiscal year-to-date revenue compare to prior years?

Revenues are 2.7 percent ahead of last year and very consistent with prior year trends.

## Fiscal Year To Date -- Year-Over-Year Expenditure Comparison

Analysis of Actual Expenditures for the fiscal year period July - March.



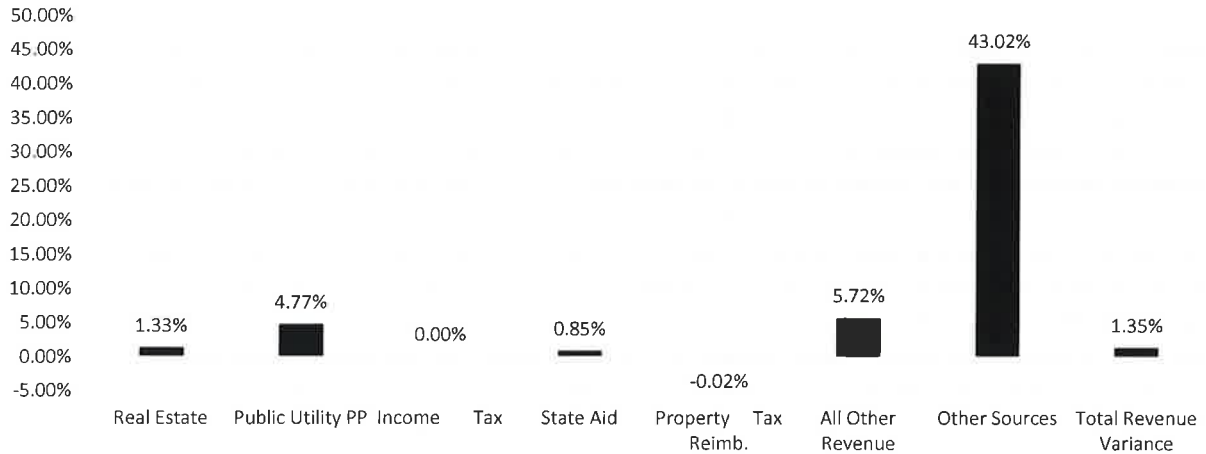
Percent of Annual Total		Actual Fiscal Year To Date Expenditures, July - March			F.Y. 2017 YOY Change	
		2015 FYTD	2016 FYTD	2017 FYTD		
52.5%	Salaries	10,157,961	10,616,435	11,214,216	\$ 597,781	5.6%
25.4%	Benefits	4,569,662	5,247,886	5,417,283	\$ 169,398	3.2%
14.3%	Purchased Services	2,553,151	2,891,101	3,091,786	\$ 200,685	6.9%
3.3%	Supplies	660,100	579,448	609,605	\$ 30,157	5.2%
0.1%	Capital	51,320	41,056	18,537	\$ (22,519)	-54.8%
0.8%	Debt, Intergov	-	-	-	\$ -	0.0%
1.4%	Other Objects	309,219	350,104	374,044	\$ 23,940	6.8%
2.3%	Other Uses	244,829	29,012	561,604	\$ 532,592	1835.8%
100%	<b>Total Expenditures</b>	<b>18,546,243</b>	<b>19,755,042</b>	<b>21,287,075</b>	<b>\$ 1,532,033</b>	
		<b>Total YOY Percentage Change</b>			<b>7.8%</b>	

### How do fiscal year-to-date expenditures compare to prior years?

Expenditures are 7.8 percent ahead of last year and consistent with prior year trends. The growth rates are distorted by transfers out to the PI fund. So far \$476,000 has been transferred to pay for the tennis court infrastructure project and for one-to-one technology for grades 7-12 for the 2017/18 school year. Without the transfers out, expenditures would be up 5.1 percent from last year.

## Fiscal Year To Date (July - March) Actual Revenue Compared to Estimates

FY 2017 To-date Estimated Variance as % of Annual Total

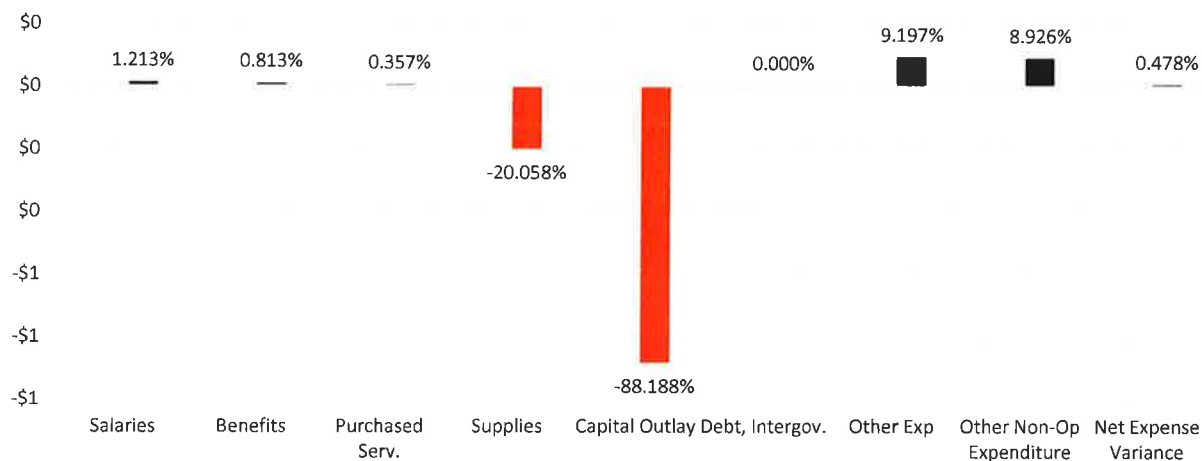


		2017 FYTD	2017 FYTD	2017 FYTD
		Actual	Estimated	Actual Over/
		July	July	(Under)
		through	through	Estimated
		March	March	Variance
Revenue:				
For the F.Y. 2017 Period: July - March				
K	Real Estate Taxes	17,614,676	17,380,614	234,062
L	Public Utility PP Taxes	1,137,348	1,083,994	53,354
M	Income Tax	-	-	-
N	State Aid (Formula + Restricted)	4,880,454	4,825,375	55,079
P	State Tax Reimb.	1,004,612	1,005,082	(470)
Q	Other Revenue	461,720	429,284	32,436
R	Total Operating Revenue	25,098,811	24,724,349	374,462
S	Other Non-Op Revenue	4,576	3,200	1,376
T	Total Operating Revenue Plus Other Sources	25,103,387	24,727,549	375,838

How do FYTD revenue cash flow estimates compare to actual?

Through March revenues are ahead of original estimate. This is primarily from higher real estate than had been anticipated.

### Fiscal Year To Date (July - March) Actual Expenditures Compared to Estimates

**FY 2017 To-date Estimated Variance as % of Annual Total**

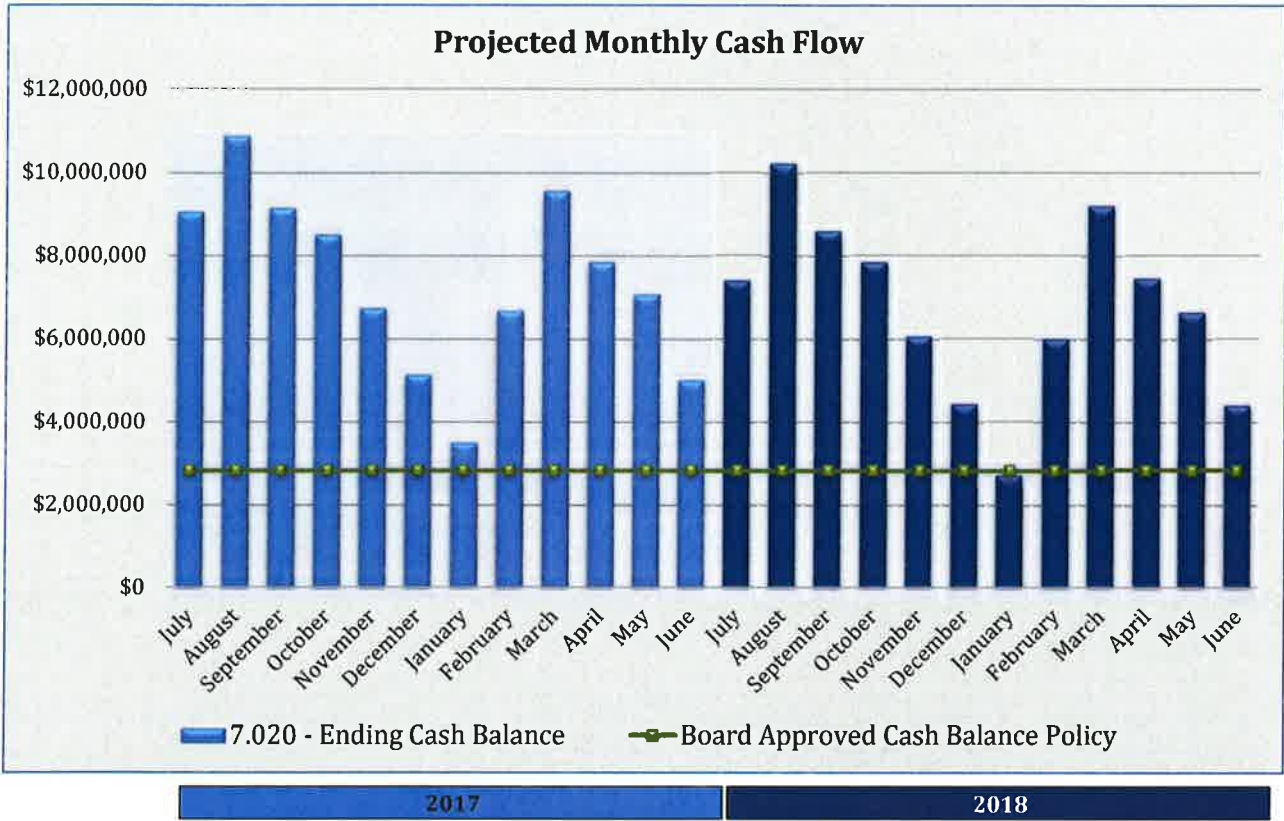
		Actual	Estimated	Actual Over/ (Under) Estimate Variance
Expenditures:		July - March	July - March	
For the F.Y. 2017 Period: July - March				
K	Salaries	11,214,216	11,032,042	182,174
L	Benefits	5,417,283	5,358,185	59,098
M	Purchased Services	3,091,786	3,077,196	14,590
N	Supplies	609,605	796,344	(186,739)
O	Capital	18,537	44,994	(26,457)
P	Debt, Intergov.	-	-	-
Q	Other Objects	374,044	337,989	36,055
R	Total Operating Expenditures	20,725,471	20,646,750	78,721
S	Other Non-Op Expenditures	561,604	503,503	58,101
T	Total Operating Expenditures Plus Other Uses	21,287,075	21,150,253	136,822

How do FYTD expenditure cash flow estimates compare to actual?

Through March expenditures are 0.5 percent above estimates.



Monthly Cash Balance Estimates Fiscal Years 2017 and 2018



Monthly cash flow estimates

Cash flow remains above targeted levels in every month other than January 2018.

## Cash Reconciliation

DATE: 04/04/2017	GRANVILLE EXEMPTED VILLAGE	PAGE: 1
TIME: 16:52	CASH RECONCILIATION AS OF 03/31/2017	(USAEMSED)
	SUB-TOTALS	TOTALS
	-----	-----
Gross Depository Balances:		
ICS MMA	\$ 10,058,850.85	
PARK NATIONAL BANK - NEW GENERAL	250,400.00	
ICS DEMAND	1,618,053.08	
NBC SECURITIES	8,866.08	
STAR OHIO	103.56	
PARK NATIONAL BANK-FOOD SERVICES	219,851.13	
PARK NATIONAL BANK-FSA ACCOUNT	9,002.98	
	-----	
Total Depository Balances (Gross)		\$ 12,164,927.68
Adjustments to Bank Balance:		
Cash in Transit to Bank	\$ 22,135.93	
Outstanding Checks	45,276.51-	
Adjustments	0.00	
Adjustment		
	-----	
Total Adjustments to Bank Balance		23,140.58-
Investments:		
Treasury Bonds and Notes	\$ 0.00	
Certificate of Deposits	3,600,000.00	
Other Securities	0.00	
Other Investments:		
HOBEN SCHOLARSHIP	2,518.22	
BOB FOSE	1,801.26	
Elkenberry Memorial Acct.	8,141.52	
CONSOLO SHOLARSHIP	12,264.51	
MARSHALL ACCOUNT	3,039.72	
	-----	
Total Investments		3,527,765.23
Cash on Hand:		
Petty Cash:		
Change Cash:		
Cash with Fiscal Agent	0.00	
	-----	
Total Cash on Hand		0.00
		-----
Total Balances		\$ 15,669,552.33
		=====
Total Fund Balance		\$ 15,669,552.33
		=====

The district has about \$15.7 million in total cash as of the end of March.



## Property Tax Settlement

### FIRST HALF Real Estate County Settlement:

Class I CURRENT COLLECTIONS	7,829,909
Class II CURRENT COLLECTIONS	<u>1,327,387</u>
Total Real Estate Collections	9,157,296

Public Utility Personal Property CURRENT COLLECTIONS	573,521
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Homestead	122,287
2.5% Rollback	146,795
10% Rollback	<u>742,015</u>
Total Homestead & Rollback Collections	1,011,098

Class I PRIOR DELINQUENT COLLECTIONS	179,760
Class II PRIOR DELINQUENT COLLECTIONS	<u>128,627</u>
Total Prior Delq Real Estate Collections	<u>308,387</u>

Public Utility Pers. Property PRIOR DELINQUENT COLLECTIONS	156
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Real property tax collections for this settlement were about \$234,000 above estimate. There are three factors contributing to this overage. New construction for 2016 was a little higher than was expected, accounting for about half the overage. Delinquent tax collections, the \$308,000 shown above, were about \$80,000 higher than had been anticipated. Finally, the correction of allocations of prior year taxes to the Granville Library accounted for nearly \$35,000.





Granville Board of Education  
REGULAR MEETING MINUTES  
March 20, 2017

**Monday, March 20, 2017**

The Granville Exempted Village School District Board of Education met in regular session at the District Office on this date. The President of the Board Dr. Jennifer Cornman called the meeting to order at 6:32 p.m. Responding to roll call was: Dr. Jennifer Cornman, Ms. Amy Deeds, Mr. Russell Ginise, Mr. Thomas Miller, and Mr. Andrew Kohn. Also present was Jeff Brown, Superintendent, and Michael Sobul, Treasurer.

**Pledge of Allegiance**

**President's Welcome**

**Commendations**

**Indoor State Track Participants:** Granville High School indoor track team members who participated in the state tournament this season are being honored for their hard work and winning performances. Also, Natalie Price is being recognized for defending her championship in the 400 meters, setting a new indoor state record and qualified for the national indoor meet where she placed 8<sup>th</sup>.

**Honorees:** Jonny Lukins, Forrest Lee, Noah Green, Penny Hunter, Ciahanna Winston, Goldie Atte, Annika Green, Natalie Price, Gracie Dennison, Destiny Braden, Megan Gummere, Anna Greene, Kylee McFarland, Reilly Zink, Rosie Lamb and Alyssa Christian.

**OHSAA State Swim Team Participants:** Two Granville High School swim team members are being honored for qualifying for the state swim meet in Canton, and one student also qualified for the national swim meet.

**Honorees:** Rowan Moore and Sarah Martin

**OHSAA State Wrestling Team Participants:** Four Granville High School wrestlers are being honored for qualifying for the state wrestling tournament.

**Honorees:** Keegan VanMeter, Mathieu Holt, Luke Mendicino and Alex Eckels.

**Leslie Tibbie Travel Grant:** Jane Ludwig, GES Third Grade Teacher, is being recognized for receiving this grant from the Licking County Foundation.

**Staff Report**

- Substance Abuse Curriculum – Ryan Bernath

**Board Reports**

- Thomas Miller                      Granville Education Foundation



Granville Board of Education  
REGULAR MEETING MINUTES  
March 20, 2017

**Action Agenda**

As recommended by the Superintendent

**03.20.01 Approval of ELL Manual**

Moved by Mr. Ginise, seconded by Mr. Miller for approval of the ELL Manual for the 2016-2017 and 2017-2018 school years.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

**03.20.02 Approval of LCESC Contracts for 2017-2018**

Moved by Mr. Ginise seconded by Mr. Kohn for approval of the following LCESC agreements for the 2017-2018 school year:

- Early Childhood Disabled Preschool Funding Flow Agreement
- Early Childhood Disabled Preschool Contract
- Special Education and Related Service's Contract

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

**03.20.03 Approval of Denison Letter of Agreement**

Moved by Ms. Deeds, seconded by Mr. Ginise for approval the letter of agreement with Denison University for the Granville School District to use Denison University property for the purpose of cross country trails and the development of said trails.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

**03.20.04 Approval of Land Lab Proposal**

Moved by Ms. Deeds, seconded by Mr. Kohn for approval of the Land Lab Proposal

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

**03.20.05 Approval Board Policy Adoption**

Moved by Mr. Miller, seconded by Mr. Kohn for adoption of the following Board Policies effective immediately.

- AA, School District Legal Status
- AFC-1, Evaluation of Professional Staff (Ohio Teacher Evaluation System) (Also, GCN-1)
- AFCA, Evaluation of School Counselors (Also, GCNA)
- BB, School Board Legal Status



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- BBBA, Board Member Qualifications
- DJC, Bidding Requirements
- DN, School Property Disposal
- EBCD, Emergency Closings
- EBCD-R, Emergency Closings
- EFG, School Wellness Program
- GBCB, Staff Conduct
- GCN-1, Evaluation of Professional Staff (Ohio Teacher Evaluation System) (Also, AFC-1)
- GCNA, Evaluation of School Counselors (Also, AFCA)
- IGAE, Health Education
- IGCH, College Credit Plus (Also, LEC)
- IGCH-R, College Credit Plus (Also, LEC-R)
- IGD, Co-curricular and Extracurricular Activities
- IGDJ, Interscholastic Athletics
- IKF, Graduation Requirements
- IL, Testing Programs
- JED, Students Absences and Excuses
- JED-R, Student Absences and Excuses
- JEDA, Truancy
- JF, Student Rights and Responsibilities
- JFC, Student Conduct (Zero Tolerance)
- JG, Student Discipline
- JGD, Student Suspension
- JGE, Student Expulsion
- KGB, Public Conduct on District Property
- KJ version 1, Advertising in the Schools
- KJ version 2, Advertising in the Schools
- KJ-R, Advertising in the Schools
- LBB, Cooperative Educational Plans
- LEC, College Credit Plus (Also, IGCH)
- LEC-R, College Credit Plus (Also, IGCH-R)

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

### **Consent Agenda**

#### **03.20.06 Approval of Routine Business by Consent**

Moved by Mr. Miller, seconded by Mr. Ginise for approval of the following items as recommended by the Superintendent:



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**Adoption of Minutes:** Adopt the minutes of the Regular Meeting of the Board of Education held on Monday, February 13, 2017, and the Work Session held on March 13, 2017.

**Acceptance of Donations/Gifts:**

- A donation of \$1907.10 by the Granville PTO to purchase a short throw projector for use in the GES library.
- A donation of \$4,763.13 by the Granville PTO to Granville Elementary School.
- A donation of \$50.00 to GHS Jazz Band from Ohio Health Consortium, Inc.
- A donation of \$250.00 for the 2017 Laura Salkow Cheerleading Award from the Salkow family.
- A donation of \$365.71 for the Granville Land Lab through a GoFundMe fundraiser.

**Employment:**

**1. Supplemental Contracts for 2016-2017**

*Superintendent recommends employment of the following supplemental contract(s) pending verification of all licensure requirements and BCII/FBI criminal records check.*

**Group 2**

Head Softball

**Name**

Rae Stuart

**Group 4**

Asst. Varsity Lacrosse – Girls (.50)

Asst. Varsity Lacrosse – Girls (.50)

**Name**

Bobbi Seidell

Lori Weaver

**Group 5**

MS Softball (.50)

MS Softball (.50)

Kreston Harris

Kelly Connor

**Group 8**

ES Music Performances

John Krumm

**2. Substitute Nurse for the 2016-2017 School Year**

*Superintendent recommends employment of the following substitute nurse position(s) pending verification of all licensure requirements and BCII/FBI criminal records check.*

- Jennifer Vohsing, retroactive to March 10, 2017.

**3. Substitute Contract for the 2016-2017 School Year**

*Superintendent recommends employment of the following substitute contract(s) pending verification of all licensure requirements, years of experience calculations, and BCII/FBI criminal record checks.*

- Kalee Hamilton, retroactive February 14, 2017.
- Jennifer Hunkins, retroactive to February 15, 2017.
- Steven Walker, retroactive to February 21, 2017.
- Tammy Poore, retroactive to March 6, 2017
- Marie Shuttleworth, retroactive to March 6, 2017.



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- Jennifer Hooper, retroactive to March 6, 2017.
- Mary Dwyer

**4. Bus Drivers for the 2016-2017 School Year**

*Superintendent recommends employment of the following bus driver position(s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.*

- John Wells, retroactive to February 27, 2017 for the remainder of the 2016-2017 school year.

**5. Home Instructors for the 2016-2017 School Year**

*Superintendent recommends employment of the following home instructor position(s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.*

- Kent Huffman, retroactive to February 22, 2017.

**6. Summer School Physical Education Teachers**

*Superintendent recommends employment of the following high school contract(s) pending verification of all licensure requirements, years of experience calculations and BCII/FBI criminal record checks.*

- JR Wait, HS summer school Physical Education teacher for the period of May 31 – June 20, 2017.
- Karly Worrall, HS summer school Physical Education teacher for the period of May 31 – June 20, 2017.

**7. Resignation**

*Superintendent recommends with appreciation of service, approval of the following resignation:*

- Tiera Cramer, Asst. MS Track, effective February 16, 2017.
- Amber Gilsdorf, GHS School Counselor, effective the end of the 2016-2017 school year.
- Christine Quinter, GHS Math Teacher, effective the end of the 2016-2017 school year.

**8. Retirement**

*Superintendent recommends with appreciation of service, approval of the following retirement:*

- Cheryl Walker, GIS Intervention Specialist, effective June 1, 2017.

**9. Leaves of Absence**

*Superintendent submits:*

- Cheryl Walker, GIS Intervention Specialist, unpaid leave of absence May 10-11, 2017.
- Kira Henkaline, GMS Teacher, unpaid leave of absence August 17 through August 22, 2017.
- Regina Painter, Bus Driver, retroactive leave of absence February 16 through February 27, 2017.
- Jennifer Riley, GIS Teacher, retroactive leave of absence February 9 through February 16, 2017.
- Dawn Parisi, ELL Teacher, intermittent leave of absence beginning February 13, 2017 through February 12, 2018.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

**End of Consent Agenda**





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**Finances**

The Treasurer recommends the acceptance of the following agenda items:

**03.20.07 Approval of Financial Statements**

Moved by Mr. Ginise, seconded by Ms. Deeds for approval of the February 2017 Financial Report (On file in the Treasurer's Office).

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

**03.20.08 Approval of Resolution Authorizing Payment**

Moved by Mr. Miller, seconded by Mr. Kohn for approval of the resolution authorizing payment in lieu of transportation for Marburn students.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

**03.20.09 Approval of Appropriation Resolution**

Moved by Mr. Miller, seconded by Mr. Ginise for approval to adopt the Appropriation Resolution during the fiscal year and ending June 30, 2017.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

**03.20.10 Approval of Farm Lease**

Moved by Ms. Deeds, seconded by Mr. Kohn for approval of the lease of approximately 47 acres of farm land for \$136.00 per acre at the Granville Intermediate School land lab site from Dan Van Ness for a period of three years beginning in 2017.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

**03.20.11 Executive Session**

Moved by Ms. Deeds, seconded by Mr. Miller to enter into Executive Session to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.



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**03.20.12 Adjournment**

Moved by Ms. Deeds, seconded by Mr. Ginise to adjourn the meeting at 8:43 p.m.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

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Dr. Jennifer Cornman, President

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Mike Sobul, Treasurer



GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT  
WORK SESSION MINUTES  
April 13, 2017

**Thursday, April 13, 2017**

The Granville Exempted Village School District Board of Education met in a work session on this date at the District Office. The President of the Board Dr. Jennifer Cornman called the meeting to order at 6:35 p.m. Responding to roll call was: Dr. Jennifer Cornman, Mr. Russell Ginise, Mr. Thomas Miller, Ms. Amy Deeds and Mr. Andrew Kohn. Also present was Jeff Brown, Superintendent, and Michael Sobul, Treasurer.

**Pledge of Allegiance**

Discussion of the substance abuse policy in Granville Schools including a potential random student drug testing protocol.

**04.13.01 Adjournment**

Moved by Mr. Ginise, seconded by Ms. Deeds to adjourn the meeting at 9:22 p.m.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

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Dr. Jennifer Cornman, President

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Mike Sobul, Treasurer



**GRANVILLE EXEMPTED VILLAGE SCHOOL DISTRICT  
BOARD OF EDUCATION  
SPECIAL MEETING MINUTES  
April 18, 2017**

**Tuesday, April 18, 2017**

The Granville Exempted Village School District Board of Education met in a special session on this date at the District Office. The President of the Board Dr. Jennifer Cornman called the meeting to order at 7:33 a.m. Responding to roll call was: Dr. Jennifer Cornman, Ms. Amy Deeds, Mr. Russell Ginise, Mr. Thomas Miller and Mr. Andrew Kohn. Also present was Jeff Brown, Superintendent, and Michael Sobul, Treasurer.

**Pledge of Allegiance**

**President's Welcome**

**Action Agenda**

As recommended by the Superintendent

**04.18.01 Approval of Proposed Granville Education Association (GEA) Ratified Contract**

Moved by Mr. Miller, seconded by Ms. Deeds for approval of the proposed Granville Education Association (GEA) Ratified Contract to be effective July 1, 2017 through June 30, 2020 upon confirmation by the parties and legal counsel that the finalized text, currently being prepared by the GEA, accurately reflects all terms of such tentative agreement.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

**04.18.02 Adjournment**

Moved by Ms. Deeds, seconded by Mr. Ginise to adjourn the meeting at 7:38 a.m.

On vote: Dr. Cornman, aye; Ms. Deeds, aye; Mr. Ginise, aye; Mr. Miller, aye; Mr. Kohn, aye. Motion carried.

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Dr. Jennifer Cornman, President

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Mike Sobul, Treasurer